

BENJAMIN J. CAYETANO
GOVERNOR



**STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES**

P.O. BOX 119
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RAYMOND H. SATO

COMPTROLLER

MARY PATRICIA WATERHOUSE
DEPUTY COMPTROLLER

AUG 14 2000

DIRECTOR'S OFFICE
DEPT. OF
TRANSPORTATION
AUG 15 10 27 AM '00

COMPTROLLER'S MEMORANDUM NO. 2000-19

TO: Heads of Departments
ATTN: Payroll Offices and Personnel Offices
SUBJECT: New Procedures for U.S. Savings Bond Inquiries

Effective September 1, 2000, employees participating in the U. S. Savings Bond program will contact the Federal Reserve Bank of Kansas City for all inquiries or claims for bonds that have not been received or have been lost, stolen, or destroyed. The employee must provide the following information when calling the customer service representative at (800) 333-2875. The information to be provided includes:

Bond owner name;
Bond owner social security number;
Company ID number (State of Hawaii ID is 300928-0000);
Denomination of the bond;
Issue date of the bond; and
Pay period ending date.

Because the State will no longer be filing reports for replacement bonds nor will the State receive output from the Federal Reserve Bank, it is important that employees retain their pay statements to determine when a bond should have been received or to file claims for lost, stolen, or destroyed savings bonds.

If you or your staff have any questions, please call Sheila Walters at 586-0650.


RAYMOND H. SATO
State Comptroller